

School of Information Science & Learning Technologies Doctoral Dissertation Checklist

Students: This checklist outlines the steps that you will need to complete in conjunction with your program committee in order to complete the dissertation process.

DISSERTATION TIMELINE/PAPERWORK REQUIREMENTS		
<input type="checkbox"/>	Form a dissertation committee (this committee may, but does not have to, consist of the same members as the program committee).	Deadline: Following completion of comprehensive exam. Responsibility: Student, Advisor
<input type="checkbox"/>	Contact SISLT Student Services for permission number to enroll in ISLT 9090 Research in Information Science & Learning Technologies.	Deadline: During the registration period for each semester until student defends dissertation. Responsibility: Student
<input type="checkbox"/>	Schedule a dissertation proposal meeting. Room reservations may be secured by emailing umctownsendres@missouri.edu .	Deadline: Proposal meeting must take place prior to beginning your research. Responsibility: Student
<input type="checkbox"/>	The proposal meeting is open to all SISLT faculty and students; please send day/time/location of meeting to SISLT Student Services so notice can be sent to SISLT listserv.	Deadline: One week prior to scheduled meeting time. Responsibility: Student
<input type="checkbox"/>	Send a copy of your dissertation proposal to each committee member.	Deadline: At least two weeks prior to proposal meeting. Responsibility: Student
<input type="checkbox"/>	Submit Dissertation Prospectus Form and 3-5 page summary to SISLT Student Services Office.	Deadline: Upon completion of proposal meeting. Responsibility: Student
<input type="checkbox"/>	Schedule dissertation defense. Room reservations may be secured by emailing umctownsendres@missouri.edu . Please note: You may only defend during a fall or spring semester, and not during intersessions or summers.	Deadline: Once approved by chair of dissertation committee. Responsibility: Student
<input type="checkbox"/>	The dissertation defense is open to all SISLT faculty and students; please send day/time/location of defense to SISLT Student Services so notice can be sent to SISLT listserv.	Deadline: One week prior to scheduled meeting time. Responsibility: Student
<input type="checkbox"/>	Send copy of dissertation to each committee member.	Deadline: At least two weeks prior to defense meeting. Responsibility: Student
<input type="checkbox"/>	Submit signed D-4 Report of Dissertation Defense Form to SISLT Student Services. Form is available online at http://gradstudies.missouri.edu/forms-downloads/repository/d4.pdf .	Deadline: Once dissertation defense is complete. Responsibility: Student